

Medialab Microgrants Competition Rules

§ 1

GENERAL INFORMATION

1. The MEDIALAB MICROGRANTS competition (hereinafter referred to as “the Competition”) is organised by Katowice City of Gardens: Krystyna Bochenek institution of Culture, hereinafter referred to as “the Organiser”.
 2. The Competition is organised as part of the Shared Cities: Creative Momentum project.
 3. The purpose of the Competition is for Entrants to complete research microprojects on Katowice’s culture in accordance with these Rules and the Call for Entries.
 4. The Competition Rules are available from the Organiser’s office and website at www.miasto-ogrodow.eu.
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§ 2

GUIDELINES

1. Entrants are encouraged to design research microprojects concerning Katowice’s culture, intended for future implementation (Microgrant).
 2. The organiser will hold one call for entries, subject to the reservation that if the prize pool is not fully exhausted, the Organiser may hold another Call for Entries, providing new submission, assessment and conclusion dates.
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§ 3

ENTRANTS

1. The Competition is designed for individuals who do not conduct business related to the subject and scope of the Competition.
 2. The Competition is open to persons aged 18 or over.
 3. The Competition is open to teams of Entrants. In this case, the prize will be divided accordingly.
 4. One Entrant may submit any number of microprojects.
 5. The Competition is not open to:
 - Organiser’s employees and their relatives
 - Members of the Jury
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§ 4

DATES

The Organiser sets the following dates relating to the Competition:

23 Dec 2016: opening date for submission of entries

31 Jan 2017: closing date for submission of entries (date-received basis)

7 Feb 2017: announcement of results

31 May 2017: research results submission date

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§ 5 ENTRIES

1. Microprojects should be submitted electronically by downloading the entry form available at www.miasto-ogrodow.eu/strona/mikrogranty_medialabu/ and emailing the completed form to mikrogranty@medialabkatowice.eu. In their Entries, the Entrants shall provide information on the microproject overview, its objectives and effects of implementation as well as compliance with the Competition criteria as set out by the Organiser. In addition, the Entrant shall provide the microproject's estimated cost and schedule.
2. By registering for the Competition, each Entrant declares and agrees as follows:
 - The Entrant is the sole originator of the project concept and holds copyrights to all works and/or their individual components submitted;
 - The Entrant accepts the Competition Rules set out herein;
 - The Entrant consents to the processing of their personal data in accordance with the Personal Data Protection Law of 29 August 1997 (Journal of Laws, No.133 Item 883, as amended);
 - The Entrant consents to the use by the Organiser of their Competition entry at any time and in any form to the extent specified in the Competition Rules.

§ 6 JURY

1. The Jury consists of 3 judges appointed by the Organiser. The composition of the Jury shall be announced on the Organiser's website.
2. The Organiser has the right to change the composition of the Jury for reasons beyond the control of the Organiser.
3. The Jury will assess each Entry based on the Project Assessment Sheet, attached as Appendix 1 hereto.
4. The decision of the Jury is final and may not be challenged.

§ 7 PRIZES

1. The Competition prize is the support given by the Organiser in the form of commissioning the successful Entrant to implement their microproject, as well as professional support from the Organiser during its implementation.
2. The Organiser shall award a maximum of 8 prizes in the gross amount of up to PLN 2,500 (two thousand five hundred) each. The total prize pool is PLN 20,000 gross. In duly justified cases, the prize may be increased to the amount of PLN 4,000 gross without affecting the total prize pool amount.
3. The Organiser has the right to cancel the Competition in whole or in part, at its sole discretion.
4. In order to conclude the commission contract the successful Entrant shall provide the necessary data including bank account details to the Organiser no later than 7 days from the date of announcement of the Competition results with due notification to the Entrants, after which time the prize shall expire.
5. The rules and date of payment of the prize amount shall be agreed in the

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commission contract. In duly justified cases, the Organiser may pay out an agreed part of the amount prior to the completion of the contract.

§ 8 COPYRIGHTS AND PERSONAL DATA

1. The results of the projects should be made available under an open license (preferably Creative Commons Attribution 4.0 International (CC BY 4.0) <https://creativecommons.org/licenses/by/4.0/deed.pl>), unless the nature of the data renders it impossible (e.g. public domain content or data from social networking sites available on a different basis).
2. As far as practicable, especially in the case of numerical data or survey results, the collected content should be made available in open formats that allow further automatic processing (details to be agreed at the implementation stage).
3. The Organiser shall have the right to use the microproject results at its own discretion under the terms of the agreement, in particular by publishing such results in whole or in part in printed and electronic form.
4. In the event of a third party claim regarding any work, its author will hold harmless and indemnify the Organiser against any and all liabilities, losses, costs, claims, legal fees, proceedings, court decisions, compensations, penalties and expenses whatsoever in respect of : (1) any violation of property rights or copyrights; (2) any defamatory or prohibited content included in the work; (3) any breach of privacy and/or property rights arising out of the execution and/or publication of the work, or (4) any other breach of any provision contained herein.
5. The Organiser has the right to publish the list of Entries along with project descriptions and information about the Entrants, and disclose Project Assessment Sheets to third parties.

§ 9 OTHER INFORMATION

1. Any information regarding the Contest is provided by the Organiser.
2. The interpretation of these Rules is at the sole discretion of the Organiser and is binding on all parties hereto.

Katowice, 7 Dec 2016

