**Medialab Microgrants: Entry Form**

*Submit the completed form by email to* [*mikrogranty@medialabkatowice.eu*](mailto:mikrogranty@medialabkatowice.eu) *by 31 January 2017 at the latest.*

Full Name:

Phone No.:

Email:

Website (optional):

Information about Entrant

*Education, completed projects, experience, interests - you may include links to web pages.*

*Copy and complete the above fields if the project is implemented by more than one person. We will contact the first person entered.*

Requested amount:

*Select the amount of up to PLN 4,000 gross; a detailed budget is not required.*

Project Name

Project overview

*400-500 characters; overview to appear in Medialab information materials*

Aims and assumptions

*Provide a comprehensive description of the project, stating your motivations, objectives, research method, data collection method, etc. You may include drawings, surveys and other documents that will help us assess the quality of your project.*

Implementation method

*Make sure you present the project implementation method(s); as far as practicable, provide details of whether you intend to conduct a survey, query, desk research, data analysis. If you intend to create tools, provide specifications, language, principle of operation, etc.*

Presentation of results

*Specify the results presentation format, e.g. report in a text file, visualisation, computer code script, etc. As far as practicable, try to keep the data separate from the description or conclusions and save them in a format that allows further processing (e.g. in a spreadsheet).*

Scope – number of events/people/events studied

*Depending on the type of project, provide approximate parameters that will help us assess the scale of your undertaking, e.g. how many people will be covered by your study, roughly how many records will your database have, how many events will be catalogued, etc.*

*The above and additional information may also be sent as attachments to the entry form*